

Study of opinions of Faculty of Education personnel Suan Sunandha Rajabhat University regarding the project approval process Of the Planning and Quality Assurance

Photchana Padyai¹, Malai pradabsri²

^{1,2}Faculty of Education, Suan Sunandha Rajabhat University, Bangkok, Thailand

E-Mail: photchana.pa@ssru.ac.th¹, Malai.pr@ssru.ac.th²

Abstract

This study aimed to examine guidelines for organizing projects/activities systematically in accordance with the work plans and budgets of the Faculty of Education, Suan Sunandha Rajabhat University. The study also aimed to ensure that projects/activities receive approval, have clear and transparent budgets, and achieve the set performance indicators and objectives. The research focused on analyzing the project implementation process, factors facilitating alignment with the work plan, and constraints encountered, in order to propose strategies for improving project efficiency.

The sample consisted of 69 staff members of the Faculty of Education. Most were female (50 persons, 72.46%), 26 were lecturers (37.68%), and 31 were aged between 35–44 years (44.93%).

The findings revealed that key factors supporting project alignment with work plans and budgets include: clear procedures for project approval and budget utilization (mean = 4.57), monitoring and evaluation of projects according to the plan (mean = 4.52), staff training and guidance (mean = 4.45), budget appropriateness relative to actual activities (mean = 4.39), project relevance to the faculty's main objectives (mean = 4.17), and alignment of projects with the faculty's strategic plan (mean = 4.12).

The study concluded that projects aligned with work plans and budgets should have clear approval and budget procedures, effective monitoring and evaluation systems, staff training, and appropriately allocated budgets. Additionally, opportunities should be provided for staff to participate and propose new projects to ensure that project implementation achieves its objectives efficiently

Keywords: Guidelines Project organization , According to the plan

1. Introduction

The Faculty of Education has carried out its core missions in all aspects in accordance with the direction of becoming a “Niche Guru University” with a distinctive identity, as reflected in its missions in education, research, academic services, and the preservation of arts and culture, following the 15-year development plan of the Faculty of Education (2017–2031). Over the next five years (2023–2027), the Faculty of Education has undergone a transformation to adapt to the changing environment and align with the National Strategic Plan, the National Economic and Social Development Plan, and the higher education plan aimed at producing and developing the country’s workforce. This includes “producing and developing professional personnel and graduates in specialized fields with high professional competency, in accordance with the country’s needs, as well as developing the university into a digital university to keep pace with future technological changes.” By monitoring and evaluating operational performance, the Faculty uses the obtained data to implement projects/activities for students and university-assigned tasks to achieve the defined objectives and key performance indicators (edu.ssru.ac.th).

Therefore, the researcher is interested in studying the guidelines for project implementation in accordance with the budget and planning of the Faculty of Education, Suan Sunandha Rajabhat University, for evaluating the planning and execution of projects/activities for students and university-assigned tasks to ensure that the set objectives and indicators are achieved.

2. Objective

1. To study the guidelines for systematically organizing projects/activities in accordance with the specified plans.
2. To ensure that the organization of projects/activities receives budget approval, is clear and transparent, and that the outcomes achieve the defined key performance indicators and targets

3. Methodology

The population used in this study consisted of personnel at the Faculty of Education, Suan Sunandha Rajabhat University, who were employed in the fiscal year 2025 (B.E. 2568), including 54 academic staff and 15 support staff, totaling 69 individuals (Personnel Administration Division, 2025). The sample for this study consisted of personnel from the Faculty of Education, Suan Sunandha Rajabhat University, employed in the fiscal year 2025. The sample size was determined using the Krejcie & Morgan table, resulting in 56 individuals, and a simple random sampling method was used to obtain a representative sample of the population for this study.

Research Instrument and Instrument Validation The research instrument used in this study was a questionnaire. The researcher carried out the development of the data collection instrument as follows:

1. The researcher studied relevant concepts, theories, and literature related to the research topic.

2. The researcher developed a questionnaire using a rating scale with 5 levels of opinion, created in the form of Google Forms.
3. The researcher sent the questionnaire to three experts to evaluate the quality of the instrument and to calculate the Item-Objective Congruence (IOC) index.
4. The researcher used the questionnaire to collect data according to the planned procedure.
5. The researcher analyzed the collected data and summarized the results accordingly.

Data Collection

1. A formal letter was prepared and submitted to the Faculty of Education, Suan Sunandha Rajabhat University, to request permission to conduct research with the personnel selected as the sample group.
2. The researcher personally collected the data by explaining to the sample group personnel the data collection process and how to complete the questionnaire.
3. The sample group personnel completed the questionnaire regarding factors affecting organizational commitment of personnel at the Faculty of Education, Suan Sunandha Rajabhat University.
4. The researcher collected the completed questionnaires and checked the data for completeness before proceeding with data analysis.

Data Analysis

The researcher will conduct quantitative data analysis using statistical software to process the data obtained from the online questionnaire via Google Forms as follows:

1. Review all responses from the sample group to analyze frequency and percentage.
2. Enter the validated and complete questionnaire responses into statistical software to calculate statistics such as percentage, mean ($\bar{x}$), and standard deviation (S.D.) for describing and comparing the data. The researcher used a 5-point rating scale, with scores assigned according to the following criteria:
 - Level 5: Very high opinion
 - Level 4: High opinion
 - Level 3: Moderate opinion
 - Level 2: Low opinion
 - Level 1: Very low opinion

The criteria for interpreting the mean scores are as follows:

- Mean 4.21 – 5.00: Very high
- Mean 3.41 – 4.20: High
- Mean 2.61 – 3.40: Moderate
- Mean 1.81 – 2.60: Low
- Mean 1.00 – 1.80: Very low

4. Results

This study aims to identify guidelines for organizing projects and activities systematically in accordance with the predetermined plans, ensuring that project/activities receive budget approval, are clear and transparent, and achieve the performance indicators and targets set by the Faculty.

The research employed a mixed-methods approach, combining both qualitative and quantitative methods. Data were collected using a questionnaire, and the analysis was

conducted according to the research objectives. For this study, the researcher collected data from the population of Faculty of Education personnel, totaling 62 individuals.

Table 1

The researcher collected data from a sample group of **69 individuals**, representing **100%** of the sample. The data were analyzed using **percentages**, and the results are as follows:

General Information of the Respondents	Number (persons)	Percentage (%)
1) Gender		
Male	19	27.54
Female	50	72.46
2) Age		
Under 25 years old	-	-
25 – 34 years old	13	18.84
35 – 44 years old	31	44.93
45 – 54 years old	16	23.19
55 years and above	9	13.04
3) Position		
Associate Professor	5	7.25
Assistant Professor	23	33.33
Lecturer	26	37.68
Staff	15	21.74

Results of the Analysis of the General Characteristics of the Respondents

The analysis of the general characteristics of the 69 respondents found that the majority were female, totaling 50 individuals (72.46%), while male respondents totaled 19 individuals (27.54%).

Regarding age, most respondents were in the 35–44 years age group, accounting for 44.93%, followed by the 45–54 years age group at 23.19%, the 25–34 years age group at 18.84%, and the 55 years and above group had the smallest number at 13.04%.

In terms of position, the largest group of respondents held the position of Lecturer, representing 37.68%, followed by Assistant Professor at 33.33%, Staff at 21.74%, and the smallest group was Associate Professor, accounting for 7.25%.

Table 2**Results of the Analysis of Opinions on the Guidelines for Organizing Projects in Alignment with the Plans and Budget**

The data were analyzed using the **mean ($\bar{x}$)** and **standard deviation (S.D.)**. The results of the data analysis are as follows:

Presentation of the Results of the Analysis of Opinions on the Guidelines for Organizing Projects in Alignment with the Plans and Budget

Guidelines for Organizing Projects in Alignment with the Plans and Budget	$\bar{x}$	S.D.	Quality Level
1) You understand the strategic plan and operational plan of the Faculty of Education.	3.96	0.58	high
2) The implementation of past projects was clearly based on the faculty's plans or strategic framework.	4.12	0.52	high
3) Projects are prioritized in alignment with the main objectives of the faculty.	4.17	0.42	high
4) "The budget proposed in the project is appropriate for the activities being implemented."	4.39	0.48	high
5) "Personnel have received training or guidelines on how to organize projects in alignment with the plan."	4.45	0.49	high
6) "The project approval and budget utilization processes are clear and straightforward."	4.57	0.53	Very high
7) There is a system for monitoring and evaluating project implementation according to the specified plan."	4.52	0.50	high
8) There are channels for personnel to propose new projects that align with the faculty development plan."	4.13	0.38	high
Total	4.28	0.49	high

It was found that the overall opinions on the guidelines for organizing projects in alignment with the plan and budget were at a high level ($\bar{x} = 4.28$). When considered item by item, most were at the highest level, as follows: the project approval and budget utilization processes are clear and straightforward ($\bar{x} = 4.57$); followed by having a system for monitoring and evaluating project implementation according to the specified plan ($\bar{x} = 4.52$); personnel have received training or guidelines on how to organize projects in alignment with the plan ($\bar{x} = 4.45$); the budget proposed in the project is appropriate for the activities being implemented and prioritized ($\bar{x} = 4.39$); the importance of projects aligns with the faculty's main objectives ($\bar{x} = 4.17$); past projects were clearly based on the faculty's plans or strategies ($\bar{x} = 4.12$); there are channels for personnel to propose new projects that align with the faculty development plan ($\bar{x} = 4.10$); and understanding of the faculty of education's strategic plan and operational plan ($\bar{x} = 3.96$).

5. Conclusion And Future Work

The study on the guidelines for organizing projects in alignment with the work plan and budget of the Faculty of Education, Suan Sunandha Rajabhat University, aims to examine systematic approaches for planning and implementing projects/activities in accordance with the specified work plan. It also seeks to ensure that project/activity proposals receive budget approval in a clear and transparent manner, and that the implementation outcomes achieve the established indicators and targets. This aligns with the faculty's work plan and budget. The study focuses on analyzing the project preparation process, factors facilitating alignment, and identified constraints, in order to propose guidelines for improving project implementation efficiency.

From the total sample of 69 respondents, the research findings revealed that the majority were female, totaling 50 individuals (72.46%). There were 26 lecturers (37.68%), and 31 personnel were aged 35–44 years (44.93%).

Summary of the Analysis of Project Details as Guidelines for Aligning Projects with the Work Plan and Budget of the Faculty of Education

The analysis of respondents' opinions regarding organizing projects in alignment with the work plan and budget, when considered item by item in descending order, revealed the following:

1. The highest-rated item was the clarity and simplicity of the project approval and budget utilization process, with the highest mean score ($\bar{x} = 4.57$).
2. This was followed by having a system for monitoring and evaluating project implementation according to the specified plan ($\bar{x} = 4.50$).
3. Personnel receiving training or guidelines on organizing projects in alignment with the plan ($\bar{x} = 4.45$).
4. The proposed project budget being appropriate and prioritized according to actual activities ($\bar{x} = 4.39$).
5. The importance of projects aligning with the faculty's main objectives ($\bar{x} = 4.17$).
6. Past project implementation clearly based on the faculty's work plan or strategies ($\bar{x} = 4.12$).
7. Having channels for personnel to propose new projects that align with the faculty development plan ($\bar{x} = 4.10$).
8. Understanding of the Faculty of Education's strategic plan and operational plan ($\bar{x} = 3.96$).

The Faculty of Education, Suan Sunandha Rajabhat University, is responsible for producing teacher graduates who emphasize learning outcomes in accordance with the requirements of the professional education standards, specifically Knowledge Standard 7: Educational Research. Therefore, teacher students are required to have the competency to conduct research for the development of teaching, learning, and student improvement. Teaching and learning in the Faculty of Education focus on real-life situations, integrating both theoretical and practical components (Faculty of Education, Suan Sunandha Rajabhat University, 2018, cited in Wipawan Ekwaranang, 2021).

Acknowledgements

I would like to express my sincere gratitude to Suan Sunandha Rajabhat University for providing financial support for this research. This support was a crucial factor that enabled the research to proceed smoothly and successfully. I am deeply thankful for the trust and valuable assistance received throughout this study. I sincerely hope that the findings of this research will contribute to the advancement of knowledge and be beneficial to society in the future.

REFERENCES

- Chariyada Chantrangsee. (2015). Budgeting. Bangkok, Thailand.
- Parichat Rachasi. (2018). Determining Budget Expenditure Plans. Bangkok, Thailand.
- Boonpeng Sitthiwongsa. (2025). Project Planning and Analysis. Bangkok, Thailand.
- Rachai Piawsomboon. (2014). Project **Planning** and Analysis. Bangkok, Thailand: Fund for Political Party Development, Office of the Election Commission.
- Preecha Hongkraitert. (2014). Project Planning and Analysis. Bangkok, Thailand: Fund for Political Party Development, Office of the Election Commission.
- Penpree Pakkasinang. (2013). Project Planning and Analysis. Bangkok, Thailand: SE-EDUCATION Publishing.
- Sin Phanpinich. (2012). Project Planning and Analysis. Bangkok, Thailand: Wityaphat Publishing.
- Wipawan Ekwaranang. (2021). Development of Indicator Competence Researcher in The Classroom of Pre-Service Teachers of Education Faculty Suan Sunandha Rajabhat University. *Phetchabun Rajabhat Journal*, 23(1), January–June.